



## 2023 LGEMA AGM AND FORUM AGENDA

**Date:** 5 November 2023

**Venue:** Secret Harbour Surf Life Saving Club

Secret Harbour Blvd, Secret Harbour WA 6173

**Questions:** Ring secretary Sandra Boulter on 0427 508 582

**RSVP:** <https://www.trybooking.com/events/landing/1133389>

**11am:** LGEMA Committee meeting, for LGEMA committee members only

### Program

**12 midday** Registration and Lunch

**1pm** AGM, for current LGEMA members only

**2pm** LGEMA Local Government Law Reform Position and Q&A

For current LGEMA members only and invited guests.

### AGM Agenda

#### 1. Meeting open

#### 2. Acknowledge Traditional Owners

LGEMA acknowledges the Binjareb, Whadjuk and Nyoongar people of this land on which we meet.

We pay our respects to the Binjareb, Whadjuk and Nyoongar people, and their Elders both past and present

LGEMA acknowledges and respects the continuing culture of the Binjareb, Whadjuk and Nyoongar people and the contribution they make to the life of Rockingham and all WA local government Districts.

#### 3. Attendance

All attendees please sign AGM attendance register

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#### 4. Apologies

John Raftis

#### 5. Proxies

#### 6. Chairperson report: Mayor Keri Shannon

#### 7. Tabled

- Rules of Association and Certificate of Incorporation
- Annual Financial Statement year ended 30 June 2023
- LGEMA AGM 2023 Agenda
- LGEMA 2022 AGM Minutes,  
noting circulation of 2023 agenda and 2022 AGM minutes to all members before AGM

#### 8. Annual Financial Statement 2022

##### Motion

“That the AGM endorses and accepts the LGEMA Financial Statements year ended 30 June 2023 presented as the LGEMA INCOME AND EXPENDITURE ACCOUNT for the period 1 July 2022 to 30 June 2023”

Moved:                      Second:                      Resolved:

#### 9. AGM 2022 Minutes

##### Motion

“That the LGEMA AGM Minutes 30 October 2022 are endorsed and adopted.”

Moved:                      Second:                      Resolved:

#### 10. Election of Officer Bearers and Committee Members

The number of committee members for the 23/24 LGEMA Committee will be “TBA”

Moved:                      Second:                      Resolved:

Current committee membership and office bearer positions are declared vacant.

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Moved:                      Second:                      Resolved:

Sandra Boulter will conduct election

Moved:                      Second:                      Resolved:

Committee nominations have been received as follows

- a. Chairperson:
- b. Deputy Chairperson: nomination from Sandra Boulter (former Town of Cottesloe Cr)
- c. Secretary: nomination from Sandra Boulter (former Town of Cottesloe Cr)
- d. Treasurer: nominations received from Cr Lorna Buchan (City of Rockingham)
- e. Committee members: Ahmed Zilani (City of Mandurah Councillor); John Raftis (Joondalup Councillor); Daniel Kingston (Joondalup Councillor)

### **Motion**

“The LGEMA members elect LGEMA office bearers and LGEMA committee members as follows,

Chairperson:

Deputy Chairperson:

Secretary:

Treasurer:

Committee members:

Moved:                      Second:                      Resolved:

### **11. Other business**

### **12. Close AGM**

## **LGEMA FORUM**

### **1. LGEMA LAW REFORM POSITION**

Short statements about LGEMA Law Reform position to be adopted for publication on LGEMA website

### **2. Q&A Local Government Governance**

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## Relevant AGM Statutory Background

### **LGEMA RULES OF ASSOCIATION**

#### Rules

#### **1. How members become Committee members**

A member becomes a committee member if the member —

- (a) is elected to the committee at a general meeting; or
- (b) is appointed to the committee by the committee to fill a casual vacancy under rule 38.

#### **2. Nomination of committee members**

- (1) At least 42 days before an annual general meeting, the secretary must send written notice to all the members —
  - (a) calling for nominations for election to the committee; and
  - (b) stating the date by which nominations must be received by the secretary to comply with subrule (2).
- (2) A member who wishes to be considered for election to the committee at the annual general meeting must nominate for election by sending written notice of the nomination to the secretary at least 28 days before the annual general meeting.
- (3) The written notice must include a statement by another member in support of the nomination.
- (4) A member may nominate for one specified position of office holder of the Association or to be an ordinary committee member.

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A1030822L

Incorporated 7 August 2019

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- (5) A member whose nomination does not comply with this rule is not eligible for election to the committee unless the member is nominated under rule 33(2) or 34(2)(b).

### 3. Election of office holders

- (1) At the annual general meeting, a separate election must be held for each position of office holder of the Association.
- (2) If there is no nomination for a position, the chairperson of the meeting may call for nominations from the ordinary members at the meeting.
- (3) If only one member has nominated for a position, the chairperson of the meeting must declare the Member elected to the position.
- (4) If more than one member has nominated for a position, the ordinary members at the meeting must vote in accordance with procedures that have been determined by the committee to decide who is to be elected to the position.
- (5) Each ordinary member present at the meeting may vote for one member who has nominated for the position.
- (6) A member who has nominated for the position may vote for himself or herself.
- (7) On the member's election, the new chairperson of the Association may take over as the chairperson of the meeting.

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ABN 14455851094 |

PO Box 284 Cottesloe WA 6911 |

lgema@iinet.net.au

#### 4. Election of ordinary committee members

- (1) At the annual general meeting, the Association must decide by resolution the number of ordinary committee members (if any) to hold office for the next year.
- (2) If the number of members nominating for the position of ordinary committee member is not greater than the number to be elected, the chairperson of the meeting —
- (a) must declare each of those members to be elected to the position; and
  - (b) may call for further nominations from the ordinary members at the meeting to fill any positions remaining unfilled after the elections under paragraph (a).
- (3) If —
- (a) the number of members nominating for the position of ordinary committee member is greater than the number to be elected; or
  - (b) the number of members nominating under subrule (2)(b) is greater than the number of positions remaining unfilled,

the ordinary members at the meeting must vote in accordance with procedures that have been determined by the committee to decide the members who are to be elected to the position of ordinary committee member.

- (4) A member who has nominated for the position of ordinary committee member may vote in accordance with that nomination.

#### 5. Term of office

- (1) The term of office of a committee member begins when the member —
- (a) is elected at an annual general meeting or under subrule 36(3)(b); or

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(b) is appointed to fill a casual vacancy under rule 38.

(2) Subject to rule 37, a committee member holds office until the positions on the committee are declared vacant at the next annual general meeting.

(3) A committee member may be re-elected.

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